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CITY COUNCIL MEETING AGENDA

**MONDAY, JUNE 24, 2019
COMMUNITY AUDITORIUM
1915 MAIN STREET**

5:30 PM EXECUTIVE SESSION (City Manager Evaluation)
6:15 PM WORK SESSION (Economic Development Strategic Plan)
7:00 PM CITY COUNCIL REGULAR MEETING

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Timothy A. Rippe
Ronald C. Thompson

Elena Uhing
Adolph "Val" Valfre, Jr.
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

Peter Truax, Mayor

5:30

The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session(s):

In accordance with ORS 192.660(2)(i) to review and evaluate the employment-related performance of the City Manager.

EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.

Representatives of the news media and designated staff may attend Executive Session(s). Representatives of the news media are specifically directed not to report (tape/video record) any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

6:15

WORK SESSION(s):

The City Council will convene in the Community Auditorium – Conference Room to conduct the following work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

- ***Economic Development Strategic Plan***
(45 Minutes)

(PowerPoint Presentation)

Jeff King, Economic Development
Manager

Jesse VanderZanden, City Manager

7:00

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance
2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. Please sign-in before the meeting on the Citizen Communications form posted in the foyer. In the interest of time, please limit comments to two minutes. Thank you.
3. **CONSENT AGENDA:** See Page 5
4. **ADDITIONS/DELETIONS:**
5. **PRESENTATIONS:**

(PowerPoint Presentation)
Elizabeth Stover, Program
Coordinator

7:10
15mins

Paul Downey, Administrative
Services Director
J. F. Schutz, Police Chief

(PowerPoint Presentation)
Dan Riordan, Senior Planner
Bryan Pohl, Community
Development Director

7:25
15mins

5. A.
 - *Police Facility Outreach*
5. B.
 - *Tualatin Valley Highway Improvement Plan*

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| James Reitz, Senior Planner
Bryan Pohl Community
Development Director
Jesse VanderZanden, City Manager | 7:40 | 6. <u>CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2019-05 AMENDING FOREST GROVE DEVELOPMENT CODE ARTICLES 1 INTRODUCTION AND PROCEDURES, 2 LAND USE REVIEWS, 3 ZONING DISTRICTS, 5 SPECIAL PROVISIONS, 7 MISCELLANEOUS PROVISIONS, 8 GENERAL DEVELOPMENT STANDARDS, AND 12 USE CATEGORIES AND DEFINITIONS; AND REPEALING ORDINANCE NO. 2009-08; FILE NUMBER 311-19-000002-PLNG</u> |
| James Reitz, Senior Planner
Bryan Pohl Community
Development Director
Jesse VanderZanden, City Manager | 7:45 | 7. <u>CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2019-06 REPEALING ORDINANCE NO. 2004-08, CHAPTER 33 (REGULATORY MEASURE 37 CLAIMS PROCEDURE) IN ITS ENTIRETY AND ADOPTING FOREST GROVE CODE OF ORDINANCES, TITLE IX (GENERAL REGULATIONS), CHAPTER 93 (§93.01 THROUGH §93.04), DOMESTICATED FOWL; AND AMENDING FOREST GROVE CODE §90.25 (B); FILE NO. 311-19-000002-PLNG</u> |
| (PowerPoint Presentation)
James Reitz, Senior Planner
Bryan Pohl, Community
Development Director
Jesse VanderZanden, City Manager | 7:50 | 8. A. <u>PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2019-07 AMENDING THE COMPREHENSIVE PLAN MAP TO RE-DESIGNATE ONE PARCEL FROM NEIGHBORHOOD COMMERCIAL (CN) TO TOWN CENTER TRANSITION (TCT); WASHINGTON COUNTY TAX LOT 1S306BA09600; LOCATED AT 1836 CEDAR STREET, PROPERTY OWNER: JOSEPH TRETTER; FILE NO. 311-19-000005-PLNG</u> |
| (PowerPoint Presentation)
James Reitz, Senior Planner
Bryan Pohl, Community
Development Director
Jesse VanderZanden, City Manager | 8:05 | 8. B. <u>PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2019-08 AMENDING THE ZONING MAP TO RE-DESIGNATE ONE PARCEL FROM NEIGHBORHOOD COMMERCIAL (CN) TO TOWN CENTER TRANSITION (TCT); WASHINGTON COUNTY TAX LOT 1S306BA09600; LOCATED AT 1836 CEDAR STREET, PROPERTY OWNER: JOSEPH TRETTER; FILE NO. 311-19-000005-PLNG</u> |
| Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 8:15 | 9. <u>PUBLIC HEARING AND RESOLUTION NO. 2019-33 ADOPTING BUDGET FOR FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020</u> |

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| Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 8:25 | 10. <u>RESOLUTION NO. 2019-34 MAKING APPROPRIATIONS
FOR THE CITY OF FOREST GROVE, WASHINGTON
COUNTY, OREGON, FOR THE FISCAL YEAR
COMMENCING JULY 1, 2019, AND ENDING JUNE 30,
2020</u> |
| Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 8:30 | 11. <u>RESOLUTION NO. 2019-35 LEVYING AND
CATEGORIZING TAXES FOR THE CITY OF FOREST
GROVE FOR THE FISCAL YEAR COMMENCING JULY 1,
2019, AND ENDING JUNE 30, 2020</u> |
| Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 8:35 | 12. <u>RESOLUTION NO. 2019-36 ADOPTING THE FISCAL
YEAR 2019-24 CAPITAL IMPROVEMENTS PROGRAM</u> |
| Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 8:40 | 13. <u>PUBLIC HEARING AND RESOLUTION NO. 2019-37
CERTIFYING SERVICES PROVIDED BY THE CITY OF
FOREST GROVE</u> |
| Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 8:45 | 14. <u>PUBLIC HEARING AND RESOLUTION NO. 2019-38
DECLARING THE CITY'S ELECTION TO RECEIVE
STATE REVENUES</u> |
| Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 8:50 | 15. <u>PUBLIC HEARING AND RESOLUTION NO. 2019-39
ADOPTING CAPITAL IMPROVEMENTS PROGRAM
EXCISE TAX AND REPEALING RESOLUTION NO. 2018-
64</u> |
| Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 8:55 | 16. <u>RESOLUTION NO. 2019-40 TRANSFERRING
APPROPRIATIONS WITHIN VARIOUS FUNDS FOR THE
FISCAL YEAR 2018-19</u> |
| City Councilors | 9:00 | 17. <u>CITY COUNCIL COMMUNICATIONS:</u> |
| Jesse VanderZanden, City Manager | 9:20 | 18. <u>CITY MANAGER'S REPORT:</u> |
| Peter Truax, Mayor | 9:25 | 19. <u>MAYOR'S REPORT:</u> |
| | <u>9:30</u> | 20. <u>ADJOURNMENT:</u> |

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (Housing Needs Analysis Update) Meeting Minutes of June 10, 2019.
 - B. Approve City Council Regular Meeting Minutes of June 10, 2019.
 - C. Accept Library Commission Meeting Minutes of May 14, 2019.
 - D. Accept Parks and Recreation Commission Meeting Minutes of May 15, 2019.
 - E. Accept Planning Commission Meeting Minutes of June 3, 2019.
 - F. Accept Public Arts Commission Meeting Minutes of May 9, 2019.
 - G. Endorse Liquor License Application Change of Ownership (Limited On-Premises Sales) for Bon Appetit Management Company, located at Pacific University Campus, 2043 College Way.